

NAA TCIA Conference Scholarship Guidelines

Adopted 1/4/2024

- NAA Continuing Education Scholarship funds are available to help offset the costs of attendance at NAA events, conferences or training events so designated by the NAA Board.
- Scholarship applications must be received at the NAA office a minimum of 60 days prior to the requested event.
- **Applicants for the TCIA scholarship may be:** Newly Certified Arborists (less than 2 years as a Certified Arborist). A letter of recommendation from the applicant's employer must be submitted with the application.
- Individuals who wish to be considered for this scholarship must submit a one-page application provided by the NAA and attach a brief statement about how the applicant would benefit from receiving a scholarship.
- Immediately after the event, scholarship recipients are required to submit a report of what they learned at the event.
- Applications must be received at the NAA office 60 days prior to the designated event. The NAA Conference/Workshop Committee will review the Scholarship applications and recommend a recipient. The recommendation will then be forwarded to the NAA President and Treasurer for approval. If the President is unavailable, the President-Elect or Past President may serve in this capacity.
- Upon completion of the event, the selected applicant will fill out an expense report and submit it to the association with all itemized receipts of registration and travel expenses for a total reimbursement of up to \$1,000.00. **Itemized receipts are required. Failure to provide receipts will result in denial of reimbursement.**
- The scholarship reimbursement amount shall cover conference registration and travel expenses.
- The TCIA Conference Scholarship is awarded based on available Continuing Education Scholarship funds and may not be awarded every year.

Please submit application to:
NAA, 521 First Street, PO Box 10, Milford, NE 68405
(402) 761-2219 Phone · (402) 761-2224 Fax