NEBRASKA ARBORISTS ASSOCIATION

TCIA Conference Scholarship Application

NAA Continuing Education Scholarship funds are available to help offset the costs of attendance at the TCIA Conference for Newly Certified Arborists. Scholarship applications must be received at the NAA office <u>60 days prior</u> to the requested event. Applications may be awarded after the deadline if funds are available.

BIOGRAPHICAL INFORMATION

Name:			
Last	First		Middle Initial
Address:	City	_State	Zip
Home telephone: ()	Work telephone: ()		
Email:			

WORK EXPERIENCE– Please list your current employment and any other relevant work experience.EmployerApprox. Dates of Employment

<u>ACADEMIC HONORS</u> – Briefly describe any scholastic distinctions or honors you have been awarded in high school and/or college:

 <u>LETTER OF RECOMMENDATION</u> – A letter of recommendation from your current employer must be included with this application. The applicant must also attach a brief statement about how he/she would benefit from receiving a scholarship.

REPORT OF EVENT

• If selected for a scholarship, the attendee must complete a report of what they learned at the event. This information must be submitted to the NAA immediately following the event.

SCHOLARSHIP DETAILS

Event requesting NAA Scholarship for: ______ TCIA Conference

Upon completion of the event, the selected applicant will fill out an expense report and submit it to the association with all itemized receipts of registration and travel expenses for a total reimbursement of up to \$1,000.00. Itemized receipts are required. Failure to provide receipts will result in denial of reimbursement.

Reimbursement requests must be submitted within 30 days of attending the event.

 Signature:
 Date:

Please submit application to: NAA, 521 First Street, PO Box 10, Milford, NE 68405 (402) 761-2219 Phone · (402) 761-2224 Fax

NAA TCIA Conference Scholarship Guidelines

Adopted 1/4/2024

- NAA Continuing Education Scholarship funds are available to help offset the costs of attendance at NAA events, conferences or training events so designated by the NAA Board.
- Scholarship applications must be received at the NAA office <u>a minimum of 60 days prior to the requested event</u>.
- Applicants for the TCIA scholarship may be: Newly Certified Arborists (less than 2 years as a Certified Arborist). A letter of recommendation from the applicant's employer must be submitted with the application.
- Individuals who wish to be considered for this scholarship must submit a one-page application provided by the NAA <u>and</u> attach a brief statement about how the applicant would benefit from receiving a scholarship.
- Immediately after the event, scholarship recipients are required to submit a report of what they learned at the event.
- Applications must be received at the NAA office 60 days prior to the designated event. The NAA Conference/Workshop Committee will review the Scholarship applications and recommend a recipient. The recommendation will then be forwarded to the NAA President and Treasurer for approval. If the President is unavailable, the President-Elect or Past President may serve in this capacity.
- Upon completion of the event, the selected applicant will fill out an expense report and submit it to the association with all itemized receipts of registration and travel expenses for a total reimbursement of up to \$1,000.00. Itemized receipts are required. Failure to provide receipts will result in denial of reimbursement.
- The scholarship reimbursement amount shall cover conference registration and travel expenses.
- The TCIA Conference Scholarship is awarded based on available Continuing Education Scholarship funds and may not be awarded every year.